National Tactical Officers Association
P.O. Box 797, Doylestown, PA 18901
Ph: 800.279.9127   Fax: 215.230.7552   www.ntoa.org

TRAINING ANNOUNCEMENT

Incident and Tactical Command Post Operations Seminar
August 12, 2015
Richland, WA
Co-Hosted By
Richland Police Department

Course Content

This course designed to provide SWAT Team leaders and trainers with the ability to design, plan and prepare proactive training guidelines, manuals, events, calendars and support documents in order to best utilize limited training time and opportunities in order to produce the highest quality personnel and team capability; and to provide SWAT Team leaders and trainers with proven risk mitigation methodologies to counter risk within the three main risk areas for SWAT Teams, i.e. legal, training and operations.

Register online at https://ntoa.org/public/index.php?action=training or get a registration form by calling 800-279-9127 ext. 2

Registration Fee	NTOA Members:	$181	Non-members: (includes 1 yr. membership)	$236

REGISTRATION DEADLINE:	**July 10, 2015**	course # 20151670
Prerequisites:	Sworn full time law enforcement personnel, suggested for SWAT Team leaders and trainers	
Student Equipment:	Law enforcement ID	
Training Location:	Richland Police Department 871 George Washington Way Richland, WA 99352	
Start Time:	0800	
Co-host Point of Contact:	Officer Rod Matheny rmatheny@ci.richland.wa.us work: 509-845-4436	
Closest Airport:	Tri-Cities Airport (Pasco, WA)	
Hotel Suggestions:	Courtyard Marriott (509) 942-9400 480 Columbia Point Dr. Richland, WA 99352	
Suggested Car Rental Agency	Use the following ID#, **XZ17D23** to get the discounted rate. You can log onto www.enterprise.com and use the pin code of **NAT** or call 1-800-RENT-A-CAR	

Cancellation Policy:
Student will receive full refund of any paid fee if canceled in writing 30+ days prior to course start.
NTOA will charge $100 cancellation fee if written notice is received less than 30 days prior to course start.
No written notice, no refund. Qualified substitutions are always acceptable.
NTOA reserves the right to cancel a course 30 days prior to the start date. We will notify you immediately if this occurs.

Completed registrations may be sent
by fax to: 215-230-7552
Make checks payable to NTOA
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Course Information

Course Title	Incident and Tactical Command Post Operations				
Course #	20151670	Location	Richland, WA	Dates:	August 12, 2015

NTOA reserves the right to cancel any course up to 30 days prior to course start. Please do not make any non-refundable travel arrangements before this time. **Registration limited to sworn law enforcement personnel.**

Student Information

NTOA Member Number				
First Name		Middle Initial		Last Name
Rank		Assignment		Other
Home Address				
Home City		Home State		Home Zip
Cell Phone		Home Phone		
Home Email				

Agency Information

Agency Name			
Agency Address			
Agency Address 2			
Agency City		Agency State	Agency Zip
Agency Phone		Agency Fax	
Agency Email		Send Mail To	

Student Liability Waiver

In consideration of my attendance and participation in the National Tactical Officers Association's Training Course, I hereby, for myself, my heirs, executors, administrators and assignees, waive and release any and all rights and claims for damages I may have or may accrue against the National Tactical Officers Association, its officers or instructors, and co-host agency for any and all injuries which may be suffered by me as a result of my attendance and participation.

Signature		Date	

Registered students should expect a confirmation within 2- business days

Payment information *must* accompany this registration. A spot will not be reserved without it.

Payment Information

Amount	Member Rate	$181	Non Member Rate	$236

Purchase Order		Check Number	

Credit Card Type		CC Number		Expiration date	
CCV Code		Name on Card			
Receipt Email Address					
Billing Address					
Billing City		Billing State		Billing Zip	
Billing Phone		Signature			

Completed registrations may also be sent by fax to: 215-230-7552
Make checks payable to NTOA
PO Box 797, Doylestown, PA 18901

Cancellation Policy:
$100 cancellation fee due if canceled in writing is received 29 or less days prior to course start.
Full refund of any paid fee if canceled in writing is received 30 or more days prior to course start.
Qualified substitutions are always acceptable. *No written notice – no refund.*

COURSE OVERVIEW AND INSTRUCTIONAL GOALS

TITLE OF INSTRUCTION:	**Incident and Tactical Command Post Operations Seminar**

	8	Hours	1	Days
COURSE LENGTH:	8	Hours	Classroom
	0	Hours	Practical

COURSE OVERVIEW

This one day, eight (8) hour seminar is an instructional overview of emergency operations center; command post and tactical operations center functions, structure, and operations. Command decision-making through a proven system that streamlines the flow of direction and information will be recommended.

INSTRUCTIONAL GOALS

Upon completion of this course the attendee will be familiar with:

1.   Emergency Operations Center Concept

2.   Command Post Concept

3.   Tactical Operations Center Concept

4.   Hostage Negotiation Strategies for a Tactical Commander

5.   How and Why the Incident Command System works

DAY TO DAY / HOUR TO HOUR AGENDA

TITLE OF INSTRUCTION:	**Incident and Tactical Command Post Operations Seminar**

DAY ONE	HOURS	INSTRUCTION
0800-0900	1.0	Course Administration
0900-1100	2.0	Tactical Command/Command Post Operations & CNT Strategies
1100–1200	1.0	ICS – Incident Command System – How and why it works
1200-1300	1.0	Lunch (not provided)
1300-1600	3.0	Table Top Exercise
1600-1700	1.0	Course Close Out